

**Minutes of Public Meeting of the  
Constable Ethics, Standards and Training Board  
September 21, 2016**

A public meeting of the Constables Ethics, Standards and Training Board (CESTB) was convened on September 21, 2016 at 10:02 a.m. at the offices of Capitol Consulting 818 North First Street Phoenix, AZ 85004. Present at the meeting were the following members of the CESTB - Constable Mike Cobb, Constable Scott Tipton, and Constable David Lester. Present via teleconference were the following members of the CESTB - Constable Brandon Schmoll, Sheriff Adam Shepherd, Judge Barbara Brown, Dan Field and Christine Shipley. The following staff was present – Tracy Unmacht. There were no members of the public in attendance. Absent were the following members of the CESTB –Stuart Goodman.

A quorum was reached and the following matters were discussed and decided at the meeting:

**Minutes of Previous Meetings:** ~~Constable Lester~~ Sheriff Shepherd made a motion to approve the minutes from the August 17, 2016 CESTB meeting. Christine Shipley seconded the motion. The motion carried unanimously without discussion.

**Financial Report:** Staff reported we received the August report from the Department of Administration Central Services Bureau (CSB). There are 3 outstanding claims from July that are still not reflected in the report. Staff has been in contact with CSB and has re-submitted the claims. Constable Scott Tipton made a motion to approve the June/Yr End financial report and Constable Schmoll seconded. The motion carried without discussion.

**Call to the Public:** No public comments were made.

**Constable Complaints:**

There are 3 new complaints that are awaiting constable response. They will be discussed by the Rural Subcommittee at a meeting scheduled for 9:30 before the next Board meeting on October 19<sup>th</sup>.

**Grant Applications for Constable Equipment:** Three applications were received for Constable Equipment in the total amount of \$17,555.99. Total amount of funds for this grant cycle are \$60,000. Pima County is requesting funding in the amount of \$6,143.51 for vests, uniforms and safety gear; and \$7,635.35 for laptop computers. Navajo County is requesting funding in the amount of \$3,777.13 for ballistic vests and other safety equipment. Scores were collected from all board members. Constable Tipton made a motion to approve full funding for the slate of applicants, and Constable Lester seconded. Discussion – Constable Tipton stated he needed to abstain from any discussion related to the application from Navajo County and amended his motion to approve full funding of the 2 grants requests from Pima County only. Constable Lester seconded. Motion carried unanimously. Judge Brown made a motion to approve full funding for the application from Navajo County and Sheriff Shepherd seconded. There was no further discussion. The motion carried 6-0 with Constable Tipton abstaining.

**Constable Logs:** Constable Cobb sent a draft copy of the electronic and paper versions of the uniform constable log to our representative at the Attorney General's office for input. The logs will also need to be submitted to the Director of AZPOST for approval before the Board can adopt for use.

**New Constable Rules:** Staff created a working document with the proposed changes provided by our representative at the Attorney General's office. Staff is investigating the process required to proceed through the rules process

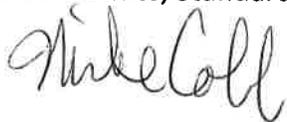
**Administration Report:** Staff is researching the process of rule writing and will be updating the administrative procedures accordingly as well.

**Adjournment:** Constable Schmoll made a motion to adjourn the meeting and Constable Tipton seconded the motion. The motion carried unanimously. Meeting was adjourned at 10:28 a.m.

Dated this 19 day of October, 2016

Constable Ethics, Standards and Training Board

By

A handwritten signature in cursive script that reads "Mike Cobb".

Chairman Mike Cobb