

Scott Blake, Chair
Constable
Maricopa County

Valerie Beckett
County Administrator
Maricopa County

Melissa Buckley
Public Member

Mike Cobb
Constable
Mohave County



STATE OF ARIZONA

CONSTABLE ETHICS, STANDARDS AND TRAINING BOARD

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Christine Shipley,
Secretary
Multihousing
Association

Minutes of Public Meeting – June 11, 2020

A public teleconference meeting of the Constables Ethics, Standards and Training Board (CESTB) was convened on June 11, 2020 at 9:02 a.m. CESTB Board members present via teleconference were: Chairman Scott Blake, Vice Chair Judge Dennis Dowling, Sheriff Adam Shepherd, Constable Mike Cobb, Christine Shipley and Valerie Beckett. CESTB Board members absent were Melissa Buckley. The following staff was present – Tracy Unmacht. Members of the public attending included Maricopa County Constable Administrator Patrice Goodman and Robin Hillyard.

A quorum was reached and the following matters were discussed and decided at the meeting:

Minutes of Previous Meetings:

Corrections: None

Christine Shipley made a motion to approve the minutes as presented from the May 14, 2020 CESTB meeting and Sheriff Shepherd seconded. The motion passed 6-0.

Financial Report: Staff reported income remains up over budget projections. Current cash flow shows a projected cash balance at the end of the fiscal year of \$567,685. Claims submitted in May have not yet been processed but staff confirmed with CSB they have received them and will be processing this month. Staff also noted that the 80-20 split is still not resolved. Some counties have been fixed, others not. CSB said they are looking into it. Sheriff Shepherd made a motion to accept the May 2020 financial report and Judge Dowling seconded. The motion passed unanimously 6-0.

Call to the Public: None.

FY2021 Budget Approval: Staff provided an updated FY21 budget reflecting actual income through May of 2020 to use as average monthly income, as well as the anticipated starting cash balance. Constable Cobb suggested we remove the grant cycle to fund Defensive Tactics training. He spoke with ACA president who said they are not ready to offer that training and to defer to the following year. Constable Cobb also suggested increasing funding for the Organizational Firearms Training by \$10,000 – elections will likely bring new constables that will need this training. Applying these suggested changes modifies the total grant funding budgeted to \$530,000. Constable Cobb made a motion to approve the budget with the suggested changes and Sheriff Shepherd seconded. The motion passed unanimously 6-0.

Wearing of Face Masks in Court Buildings:

Board discussed need for constables to be sure they are aware of, and following all COVID-19 guidelines. Consensus was to have the ACA send a communication to all constables reminding them. Staff will draft a letter and forward to the ACA. The board will further discuss best practices for evictions during COVID-19 pandemic at the July meeting.

Administrative Update

Staff conducted a grant audit and is working on getting 3 open grants that expire on June 30, 2020 closed out. A number of grants awarded in FY20 will not expire until December 31, 2020.

Staff also continues for monitor collection of fees and is working with counties to verify funds.

The July board meeting will take place in Flagstaff in conjunction with the constable training event. The meeting is on Tuesday, July 21 at 5:00.

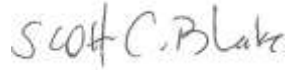
Staff presented a FY21 grant application deadline and board approval schedule. These dates will be published on the website, thus meeting the announcement requirements.

Adjournment: Constable Cobb made a motion to adjourn the meeting and Sheriff Shepherd seconded. The motion passed unanimously 6-0. Meeting was adjourned at 9:30 a.m.

Dated this 28th day of July, 2020

Constable Ethics, Standards and Training Board

By

A handwritten signature in blue ink that reads "Scott C. Blake". The signature is written in a cursive style with a clear, legible font.

Scott Blake

Chairman