

**Minutes of Public Meeting of the  
Constable Ethics, Standards and Training Board  
October 17, 2018**

A public meeting of the Constables Ethics, Standards and Training Board (CESTB) was convened on October 17, 2018 at 10:34 a.m. at the offices of Capitol Consulting 818 North First Street Phoenix, AZ 85004. Present were the following members of the CESTB: Chairman Mike Cobb. Present via teleconference were the following members of the CESTB: Sheriff Adam Shepherd , Valerie Beckett and Constable David Lester. CESTB members absent were Judge Barbara Brown and Christine Shipley. The following staff was present – Tracy Unmacht. Members of the public in attendance included Tim Moder and Constable Mike Branham. Guest participating via teleconference was Robin Hillyard.

A quorum was reached and the following matters were discussed and decided at the meeting:

**Minutes of Previous Meetings:**

Corrections: None

Valerie Beckett made a motion to approve the minutes as presented from the September 19, 2018 CESTB meetings. Sheriff Shepherd seconded the motion. The motion passed unanimously.

**Financial Report:** Staff reviewed the September FY19 reports from the Department of Administration Central Services Bureau (CSB). Constable Lester made a motion to approve the financial report and Sheriff Shepherd seconded. The motion passed unanimously.

**Call to the Public:** No public comments were made.

**Constable Equipment Grant Applications**

Chairman Cobb announced all of the grant applications received:

Maricopa Co – Uniforms & Equipment for New Constables	\$7,297.00
Gila Co - Ballistic Vests/Shirts	\$1,707.39
Navajo Co - Vehicle Emergency Lights	\$1,155.36
Navajo Co - Vehicle Purchase	\$25,082.68
Navajo Co – Equipment for New Constables	\$721.35
Mohave - Cell Phone Boosters	\$2,700.00
Maricopa – MILO Simulator	\$15,990.00
Total Funding Requested	\$54,653.78

Funds available for this cycle are \$55,000.

Sheriff Shepherd made a motion to approve all seven (7) grants in the amounts requested. Valerie Beckett seconded. Motion passed unanimously.

**Initial Screening of new Constable Complaints:**

At this point in the meeting, Chairman Cobb recused himself and left the meeting. Vice Chair Lester assumed control of the meeting.

- a. Complaint Boone v Cobb 09-21-18 – Vice Chairman Lester introduced the complaint. Clarification was made that a constable has the authority to decline service on issues not mandated by the court. Constable Cobb provided names of alternate process servers at the time of the incident. Valerie Beckett made a motion to dismiss the complaint and Sheriff Shepherd seconded. Motion passed unanimously.

Chairman Cobb returned to the room and resumed control of the meeting.

**Administrative Update**

Staff conducted a training records audit following receipt of certificates from the fall training event. There are 12 constables and 1 deputy constable that have not yet provided proof of completing the required 16 hours of annual training for 2018. Courtesy letters have been mailed to all constables directing them to seek training opportunities through their counties and reminding them training must be completed by December 31 and records submitted to CESTB within 30 days of completion.

Open Board Positions – The ACA distributed a letter to all its members with directions on how to apply. This information is also posted on the CESTB site. Once the Governor’s office has received a number of applications, they will select someone to fill the open position. The AZ Multihousing Association indicated that Christine Shipley will continue to serve on their behalf – staff directed them to have her complete the application on the Governor’s website.

**Adjournment:** Valerie Beckett made a motion to adjourn the meeting and Sherriff Shepherd seconded. The motion passed unanimously. Meeting was adjourned at 10:53 a.m.

Dated this 21 day of Nov., 2018  
Constable Ethics, Standards and Training Board

By

A handwritten signature in cursive script that reads "Mike Cobb". The signature is written in black ink and is positioned to the right of the word "By".

Chairman Mike Cobb