

Mike Cobb, Chair
Constable
Mohave County

Scott Blake
Constable
Maricopa County

Dennis Dowling
Justice Court
Yavapai County



STATE OF ARIZONA

CONSTABLE ETHICS, STANDARDS AND TRAINING BOARD

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Valerie Beckett
County Administrator
Maricopa County

Adam Shepherd
Sheriff
Gila County

Vacant
Public Member

Christine Shipley
Multihousing
Association

Minutes of Public Meeting – November 20, 2019

A public meeting of the Constables Ethics, Standards and Training Board (CESTB) was convened on November 20, 2019 at 1:00 p.m. at the offices of Capitol Consulting 818 North First Street Phoenix, AZ 85004. CESTB Board members present via teleconference were: Chairman Mike Cobb, Constable Scott Blake, Christine Shipley and Judge Dennis Dowling. Valerie Beckett joined the meeting at 1:25 pm. Judge Dennis Dowling left the teleconference at 1:35 pm. CESTB members absent: Sheriff Adam Shepherd. The following staff was present – Tracy Unmacht. Members of the public attending in person included Constable Mike Branham and Maricopa County Constables Administrator Patrice Goodman.

Grant Applications for Constable Organizational Training: One application was received from the AZ Constables Association for Organizational Training Grant requesting total funding in the amount of \$101,235.82. The training will take place in January in Tubac. Funds available for this cycle are \$125,000. Board members submitted their scores for the record. Judge Dowling made a motion to approve the application as submitted and Constable Blake seconded. Motion passed unanimously 4-0 without further discussion.

Constable Complaints:

Initial Screening of new Constable Complaints:

Complaint received 11-11-19 Short vs Tipton - Chairman Cobb introduced the complaint which alleged Constable Tipton did not make proper service and noted the date of service was in advance of the date of the Judge's signature. CESTB obtained original service documents and also received confirmation from the justice court that a clerical error was made by the administration with regards to the date the service was signed, so the complaint about the date of service is not relevant. Chairman Cobb reported he attempted to reach the complainant at the number provided but it is a non-working number. Constable Blake made a motion to dismiss the complaint without further investigation and Judge Dowling seconded. The motion passed unanimously 4-0.

Complaint received 11-14-19 Saeler vs Randall - Chairman Cobb introduced the complaint which describes encounters between Constable Randall and the complainant that preceded her appointment by the Pima County Board of Supervisors in 2019 to the position of Constable. The activities cited were not related to her position of constable and took place before her appointment, therefore the Board does not have jurisdiction to take any action against the constable. Judge Dowling made a motion to dismiss the complaint without further investigation and Constable Blake seconded. The motion passed unanimously 4-0.

Discussion & Possible Action on Future Meeting Schedule: Since the current meeting time is not working well, the board discussed possible a possible change. Those present narrowed the focus and staff will follow up with absent board members as well as scheduling department. Final decision will take place at a future meeting.

Discussion & Possible Action on Constable Training Record: Staff reported that while conducting the training records audit, it was determined a number of constables had submitted their training records to their county constables administrator, who was responsible for submitting to the CESTB on their behalf. There was a personnel change in 2019 and the new administrator was not aware of the procedure and did not submit the records within the required 30 day period. Constable Blake made a motion to accept the certificates since it was not the fault of the constables the records

were late. Valerie Beckett seconded and the motion passed unanimously 4-0. Staff was directed to send a letter to the AZ Constables Association requesting they remind all constables of the 30 day requirement.

Minutes of Previous Meetings:

Corrections: None

Valerie Beckett made a motion to approve the minutes as presented from the September 18, 2019 and October 16, 2019 CESTB meetings and Constable Blake seconded. The motion passed 4-0.

Financial Report: Staff reported that CSB has still not responded to requests regarding the 80/20 revenue split in the reporting and will continue to work on a resolution. Staff also reported that all submitted claims have been processed and income reported so far for FY20 is up between \$3K - \$4K per month over projections when the budget was created/approved. Constable Blake made a motion to accept the October 2019 financial report and Valerie Beckett seconded. The motioned passed unanimously 4-0.

Call to the Public: None

Administrative Update

With the approval by the Board to accept late training certificates, most constables will be in compliance with the training requirements. There are several who are still deficient and staff will send a second courtesy letter reminding them they have until December 31, 2019 to complete the training and records will need to be submitted to the CESTB within 30 days of completion.

Staff reported on the status of open board positions and the phone conversation with the Boards and Commissions representative from the Governor's office. He reported they have not received any applications since fall of 2018. One of those applications was from Phil Hazlett, the other from Alice Van Stockum. Staff will reach out to the individuals to see if they are still interested in serving. The Governor prefers to receive at least 3 applications if possible. Boards and Commissions will review applications for other boards to see if someone not chosen for another board would be interested. The AZ Constables Association is continuing to look for applicants, and stated if the meeting day/time changes, they know of someone who would like to serve. Staff will continue to follow and report on any updates.

Adjournment: Constable Blake made a motion to adjourn the meeting and Christine Shipley seconded. The motion passed unanimously 4-0. Meeting was adjourned at 1:46 pm.

Dated this 18 day of Dec., 2019
Constable Ethics, Standards and Training Board
By

Chairman Mike Cobb