

**Minutes of Public Meeting of the  
Constable Ethics, Standards and Training Board  
December 17, 2014**

A public meeting of the Constables Ethics, Standards and Training Board (CESTB) was convened on December 17, 2014 at 10:03 am at the offices of Capitol Consulting 818 North First Street Phoenix, AZ 85004. Present at the meeting were the following members of the CESTB - Constable Ron Myers, Constable Scott Tipton, Constable Dan Ryan and Present via teleconference were the following members of the CESTB – Judge Gerald Williams, Christine Shipley, Dan Field, Constable John Nozar. The following staff were present –Tracy Unmacht, Courtney LeVinus. Absent were the following members of the CESTB – Stuart Goodman, Sheriff John Drum. Members of the public - Todd Madeksza with the County Supervisors Association.

The following matters were discussed, considered and decided at the meeting:

**Minutes of Previous Meetings:** Constable Myers made a motion to approve the minutes from the November 19, 2014 and December 9, 2014 CESTB meetings. Constable Ryan seconded the motion. The motion carried unanimously.

**Financial Report:** Chairman Tipton presented the financial report prepared by the Department of Administration for the month ending November 2014. Constable Tipton asked about the status of the outstanding writ fee collections from Greenlee, Graham and Santa Cruz counties. Staff reported that letters were sent to the Clerk of the Board with County administrators copied. We've received a payment in the amount of \$35 from Greenlee which they indicated brought them current from 2008-2014. We have not received a reply from the other counties. Staff was directed to send another letter pointing out the state statute requiring them to file, giving them a deadline of January 5<sup>th</sup>. If we don't receive the writ fees, new constable training cannot be covered with grant money. Constable Ryan made a motion to approve the financial report. Constable Myers seconded the motion. The motion carried unanimously.

**Grant Programs:** Chairman Tipton summarized the upcoming equipment grant budgeted for \$60,000. Constable Myers made a motion to approve the constable training grant in the amount of \$60,000. Constable Ryan seconded the motion. The motion carried unanimously. Staff will issue the new organization grant request for proposals with a deadline to submit of January 16, 2015.

**Board Elections:** Constable Myers made a motion to elect Judge Williams to Vice-Chairman. Chairman Ryan seconded the motion. No further nominations were made and the motion carried.

At the November 19, 2014 meeting Judge Williams nominated Christine Shipley to serve as Secretary. Constable Tipton seconded the nomination. Christine was not in attendance at that meeting but has since stated her willingness to serve. No further nominations were made and the motion carried.

**Constable Complaints:** Constable Myers recused himself from discussion regarding the complaints against Constable Doug Clark.

Chairman Tipton reported that rural subcommittee members Constable Tipton, Christine Shipley, and Constable Nozar met on December 9<sup>th</sup> to review CNA124-2014 – Clark. They recommend to the Board that a letter of reprimand be sent to Constable Clark addressing the issue of working an off-duty job in the capacity of law

enforcement officer/security guard while wearing the constable uniform. Constable Ryan made a motion to send the letter of reprimand and Judge Williams seconded. Motion carried unanimously.

There are 4 additional outstanding complaints against Constable Clark that he has not responded specifically to: CNA126-2014 – Clark, CNA128-2014 – Clark, CNA134-2015 – Clark, and CNA136-2015. On December 8<sup>th</sup> Constable Clark sent an email to CESTB explaining his inability to respond due to his medical condition. Christine Shipley made a motion to refer all four outstanding complaints back to the sub-committee for further discussion. Constable Nozar seconded the motion. Motion carried unanimously.

CNA135-2015 – Elliott – Chairman Tipton reported that Constable Elliott was not re-elected and is no longer a constable. Constable Myers made a motion to dismiss the complaint. Constable Nozar seconded the motion. The motion passed unanimously.

**Administration Report:** Staff reported that we've received the final reports for the 3 outstanding 2014 grants from Yavapai County. They are currently in discussions to finalize payment, which will be a net return of funds to CESTB.

Staff distributed a summary report all 2015 grants to date showing how much was budgeted, how much is under contract, and how much has been paid to date. This report will be updated and included in the board meeting materials going forward.

**Call to the Public:** No members of the public had any comments.

The next Board meeting is scheduled for Wednesday January 21, 2015 at 10:00 am

**Adjournment:** Constable Myers made a motion to adjourn the meeting. Constable Ryan seconded the motion. The motion carried unanimously. Meeting was adjourned at 10:45 am

Dated this 21 day of January, 2014  
Constable Ethics, Standards and Training Board

By W. Scott Tipton  
Chairman Scott Tipton