

**Minutes of Public Meeting of the  
Constable Ethics, Standards and Training Board  
May 15, 2019**

A public meeting of the Constables Ethics, Standards and Training Board (CESTB) was convened on May 15, 2019 at 10:02 a.m. at the offices of Capitol Consulting 818 North First Street Phoenix, AZ 85004. Present were the following members of the CESTB: Chairman Mike Cobb, Constable Scott Blake and Judge Dennis Dowling. Present via teleconference were the following members of the CESTB: Christine Shipley and Valerie Beckett. CESTB members absent were Sheriff Adam Shepherd. The following staff was present – Tracy Unmacht. Members of the public in attendance included Maricopa County Constables Administrator Patrice Goodman, Constable Ron Williams and Constable Mike Branham. Guests participating via teleconference included Robin Hillyard.

A quorum was reached and the following matters were discussed and decided at the meeting:

**Minutes of Previous Meetings:**

Corrections: None

Christine Shipley made a motion to approve the minutes as presented from the March 20, 2018 CESTB meeting and Valerie Beckett seconded. The motion passed unanimously.

**Financial Report:** Staff reviewed the April FY19 reports from the Department of Administration Central Services Bureau (CSB). The state has once again started splitting automatic deposits correctly by county. CSB is still working with the state to determine if they will be able to make corrections to the months of December – February. It isn't crucial they do so considering it appears all counties are paying in that use that method of payment, and we only need the funds split out to verify payment is occurring. Dollar amounts by county are not needed. Several counties have not registered any payments in 2019 and staff is contacting those counties to determine if they have collected writ fees and, if so, when they will be forwarded to CESTB. Pima reported they changed their collection internally and funds in the amount of nearly \$30,000 have been sitting in the county treasury. They are currently working on getting the funds transmitted to the CESTB and to correct the problem going forward. There have also been internal issues with Mohave and Gila counties with regards to how the monies are being accounted within the respective counties. Staff will provide an update next month. Constable Blake made a motion to approve the financial report as presented and Judge Dowling seconded. The motion passed unanimously.

**Call to the Public: None**

**David Lester Board Expiration Resignation** The ACA made an interim appointment of Scott Blake to fill the vacancy until they meet again in July to elect a replacement. David's term expired on March 18, 2019. His permanent replacement will serve until March 18, 2023.

**Grant Applications for Constable Organizational Training:** One application was received from the AZ Constables Association for Organizational Firearms Training Grants requesting total funding in the amount of \$99,982.76. The training will take place in July. Funds available for this cycle are \$100,000. Board members submitted their scores for the record. Chairman Cobb clarified that expenses for CESTB Board members to attend the meeting were included in the budget, but will be paid for out of CESTB administrative funds. The ACA will need to bill CESTB separately, outside the grant for those costs. Judge Dowling made a motion to approve the application as submitted and Christine Shipley seconded. Motion passed unanimously without further discussion.

**FY2020 Budget Planning**

Staff presented a preliminary budget. Discussed increasing budget amounts for several grant cycles and adding an extra one to accommodate an additional organizational training event that may be needed due to a major change in how constables conduct some of their work. Staff will make suggested changes and submit an updated draft to board members. Final budget will need approval at the June meeting.

**Administrative Update**

Staff reviewed the proposed schedule for the FY20 Grant Cycles along with application deadline dates.

Staff reported on the grants still open and is working with counties to get as many closed prior to the June meeting as possible.

July Board meeting will take place in conjunction with the constable training event in Flagstaff on July 22<sup>nd</sup> at 3:30 pm. Staff will follow up with absent board members so ACA can secure hotel rooms.

Staff has followed up with the Governor's office regarding the open board position. They indicated that there hasn't been anyone who has applied since 2017. ACA plans to address at the meeting in July.

**Adjournment:** Judge Dowling made a motion to adjourn the meeting and Constable Blake seconded. The motion passed unanimously. Meeting was adjourned at 10:40 a.m.

Dated this 19 day of JUNE, 2019  
Constable Ethics, Standards and Training Board  
By

Chairman Mike Cobb