

**Minutes of Public Meeting of the
Constable Ethics, Standards and Training Board
June 19, 2019**

A public meeting of the Constables Ethics, Standards and Training Board (CESTB) was convened on June 19, 2019 at 10:00 a.m. at the offices of Capitol Consulting 818 North First Street Phoenix, AZ 85004. Present were the following members of the CESTB: Chairman Mike Cobb and Constable Scott Blake. Present via teleconference were the following members of the CESTB: Christine Shipley, Sheriff Adam Shepherd, and Valerie Beckett. CESTB members absent were Judge Dennis Dowling. The following staff was present – Tracy Unmacht. Members of the public in attendance included Maricopa County Constables Administrator Patrice Goodman, Constable Ron Williams.

A quorum was reached and the following matters were discussed and decided at the meeting:

Minutes of Previous Meetings:

Corrections: None

Constable Blake made a motion to approve the minutes as presented from the May 15, 2018 CESTB meeting and Sheriff Shepherd seconded. The motion passed unanimously.

Financial Report: Staff reviewed the May FY19 reports from the Department of Administration Central Services Bureau (CSB). Pima County is still outstanding, but staff has been told they have corrected the error and funds should be deposited this month. Gila County has been working with the state to set up automatic deposit so we should see those funds in June as well. CSB has told staff they will be able to report the 80/20 fund split for income beginning in FY20. Sheriff Shepherd made a motion to approve the financial report as presented and Valerie Beckett seconded. The motion passed unanimously.

Call to the Public: None

FY2020 Budget Planning

Staff presented an updated budget based on updated income projections and other changes requested at the last board meeting.

Constable Blake made a motion to approve the budget as presented and Sheriff Shepherd seconded. The motion passed unanimously.

Constable Complaints:

Initial Screening of new Constable Complaints:

Complaint received 5-20-19 Rios vs Vasquez - Chairman Cobb introduced the complaint which involved an alleged traffic altercation and subsequent confrontation between the complainant and the constable. Sheriff Shepherd made a motion to move forward with the complaint process and Christine Shipley seconded. The motion passed unanimously. Staff will send the request for constable response and place the complaint on the August agenda to review.

Complaint received 6-7-19 Gauna vs Vasquez - Chairman Cobb introduced the complaint which stated the constable attempted service at an incorrect address. The residents were upset a stranger was at the door and left a note attached when they refused to answer. The board determined that while an address may have been incorrect, the manner in which the constable served the document was within the scope of his duties. Valerie Beckett made a motion to dismiss the complaint and Sheriff Shepherd seconded. The motion passed unanimously.

Complaint received 6-7-19 Varela vs Philip - Chairman Cobb introduced the complaint which stated the constable acted unprofessionally, but provided inconclusive evidence to support the claim. Sheriff Shepherd made a motion to dismiss the complaint and inform the complainant that they can re-submit the complaint if they provide a more complete description of the incident. Constable Blake seconded and the motion passed unanimously.

Complaint received 6-13-19 Ramirez & Miranda vs Bernal – Chairman Cobb introduced the complaint which stated the constable served an eviction notice but left before the eviction was completed. The situation escalated and the complainants were concerned for their safety. Constable Blake made a motion to move forward with the complaint process and Sheriff Shepherd seconded. The motion passed unanimously. Staff will send the request for constable response and place the complaint on the August agenda to review.

Request for Grant Contract Extension

Navajo County Presiding Constable Scott Tipton made a request to extend the contracts for CNA19-204 and CNA19-402, both of which are for the purchase of a new truck. There have been numerous delays that were out of the control of Navajo County that have put the delivery and payment of this truck very close to or past the original contract termination date of June 30, 2019. Constable Tipton is requesting a new termination date of September 30, 2019. Constable Blake made a motion to approve the requested extension and Sheriff Shepherd seconded. The motion passed unanimously.

Administrative Update

Staff reported on the grants still open and is working with counties to get as many closed prior to the June meeting as possible.

July Board meeting will take place in conjunction with the constable training event in Flagstaff on July 22nd at 3:30 pm at the conference center. Staff will provide meeting room information when the meeting package is sent to the board.

Staff is working with CSB to establish correct procedures and paperwork for processing any requests by CESTB board members for travel expenses related to attending meetings.

Chairman Cobb announced a new contract with Capitol Consulting has been approved.

Adjournment: Sheriff Shepherd made a motion to adjourn the meeting and Constable Blake seconded. The motion passed unanimously. Meeting was adjourned at 10:45 a.m.

Dated this 22 day of July, 2019
Constable Ethics, Standards and Training Board

By



Chairman Mike Cobb