

**Minutes of Public Meeting of the  
Constable Ethics, Standards and Training Board  
September 20, 2017**

A public meeting of the Constables Ethics, Standards and Training Board (CESTB) was convened on September 20, 2017 at 10:01 a.m. at the offices of Capitol Consulting 818 North First Street Phoenix, AZ 85004. Present were the following members of the CESTB: Constable Mike Cobb, Sheriff Adam Shepherd, Constable David Lester, Dan Ryan and Valerie Beckett. Present via teleconference were the following members of the CESTB - Judge Barbara Brown. CESTB members absent were Christine Shipley. The following staff was present – Tracy Unmacht. Members of the public in attendance included Tim Moder, Constable Lennie McCloskey, Constable Kevin Jones, Constable Alfredo Gamez, Deputy Sheriff Johnny Sanchez. Member of the public present via teleconference was Kristin Cipolla with the County Supervisors Association.

A quorum was reached and the following matters were discussed and decided at the meeting:

**Minutes of Previous Meetings:**

Corrections: None

Sheriff Shepherd made a motion to approve the minutes as presented from the August 28, 2017 CESTB meeting. Dan Ryan seconded the motion. The motion passed unanimously without discussion.

**Financial Report:** Staff reviewed the August FY 18 reports from the Department of Administration Central Services Bureau (CSB) and reported everything is up to date. Constable Lester made a motion to approve the August financial report and Sheriff Shepherd seconded. The motion passed unanimously without further discussion.

**Call to the Public:** Constable McCloskey addressed the board and talked about the National Constables and Marshall's Association.

**Grant Applications for Constable Equipment:** Five applications were received for constable Equipment grants requesting funding in total for the amount of \$21,821.51. Funds available for this cycle are \$60,000. Board members submitted their scores for the record. Each grant was discussed and voted on.

- Maricopa County/Taser Equipment \$12,106.37  
Sheriff Shepherd made a motion to approve the application in the amount requested. Dan Ryan seconded. Discussion – Constable Jones clarified that the purchase of these tasers will bring the entire county up to date with their equipment. Motion passed unanimously.
- Navajo County/Clothing & Misc Equipment \$1,175.00  
Constable Lester made a motion to approve the application in the amount requested. Sheriff Shepherd seconded. Discussion – The applicant needs to be instructed to provide more detail when completing future applications. Motion passed unanimously.
- Pima County/Safe \$705.85  
Dan Ryan made a motion to approve the application in the amount requested. Constable Lester seconded. Discussion – none. Motion passed unanimously.
- Pima County/Vehicle Replacement \$6,426.71  
Sheriff Shepherd made a motion to approve the application in the amount requested. Dan Ryan seconded. Discussion – Clarification was made this was to offset cost of replacement vehicle. This type of request has been approved in the past. Motion passed unanimously.

- Pima County/ Vehicle Winch \$1,407.58  
Sheriff Shepherd made a motion to approve the application in the amount requested. Constable Lester seconded. Discussion – Valerie Beckett questioned the need for this equipment. Constables in rural areas often travel to areas that are difficult to get into and at times risk getting stuck. Motion passed unanimously.

**Special election of Vice Chair:** With the resignation last month of Constable Tipton, the Vice Chair position is now vacant and needs to be filled until elections in November. Sheriff Shepherd made a motion to nominate Constable Lester to fill the Vice Chair position. Valerie Beckett seconded the motion. No further nominations were put forth. Motion carried by acclamation.

**Constable Complaints:**

**Initial Screening of new Constable Complaints:**

- a. Complaint Flores v Pima County Constable Office 09-5-17 - Chairman Cobb reviewed the complaint which does not name a constable but instead centers around office staff and a local judge. Constable Lester made a motion to dismiss this complaint and Valerie Beckett seconded. The motion passed unanimously without further discussion.

**Administration Report:**

Staff and Chairman Cobb met with rules writer. We now have a draft ready for Board review. Staff will distribute.

Staff worked on changes to online budget submission due to errors with the state system. New documents were filed with the Governor's office.

Staff received training certificates from the recent organizational training conducted in August. All hours to date have been entered into the database and staff provided a reporting showing those constables who have not completed all of the required training for 2017. The Board directed staff to send letters to those constables reminding them of the reporting requirements.

**Adjournment:** Dan Ryan made a motion to adjourn the meeting and Sheriff Shepherd seconded. The motion passed unanimously. Meeting was adjourned at 10:31 a.m.

Dated this 15 day of Nov, 2017  
Constable Ethics, Standards and Training Board

By



Chairman Mike Cobb