



**State of Arizona
Constable Ethics, Standards & Training Board**

August 24, 2018

To: State of Arizona Budget Office

Re: 2020 Budget Report

Please see attached BUDDIES and AZIPS reports for the Constable Ethics, Standards & Training Board (agency CNA).

Sincerely,

A handwritten signature in dark ink, appearing to read "Michael R. Cobb". The signature is written in a cursive, flowing style.

Mike Cobb
Chairman



State of Arizona Budget Request

State Agency

Constable Ethics Standards and Training Board

A.R.S. Citation: **22-137**

Governor DUCEY:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2020.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Agency Head: **Mike Cobb**

Title: **Chairman**

Non-Appropriated Funds

Total Amount Planned:

Constable Ethics Standards and Training Fund

FY 2019 Expd. Plan	FY 2020 Fund. Issue	FY 2020 Total Budget
442.1	0.0	442.1
442.1	0.0	442.1

Mike Cobb 8/24/2018

(signature)

Phone: **(602) 343-6280**

Prepared By: **Tracy Unmacht**

Email Address: **cestb@azcapitolconsulting.com**

Date Prepared: **Thursday, August 23, 2018**

Total: 442.1 0.0 442.1

Revenue Schedule

Agency:	Constable Ethics Standards and Training Board
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Fund:	2346 Constable Ethics Standards and Training Fund
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AFIS Code	Category of Receipt and Description	FY 2018	FY 2019	FY 2020
4449	OTHER FEES	314.6	312.3	312.3
Fund Total:		314.6	312.3	312.3

Sources and Uses of Funds

Agency:	Constable Ethics Standards and Training Board
Fund:	2346 Constable Ethics Standards and Training Fund

Cash Flow Summary	Actual FY 2018	Estimate FY 2019	Estimate FY 2020
Balance Forward from Prior Year	479.5	590.6	460.8
Revenue (From Revenue Schedule)	314.6	312.3	312.3
Total Available	794.1	902.9	773.1
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	203.5	442.1	442.1
Balance Forward to Next Year	590.6	460.8	331.0

Non-Appropriated Expenditure	Actual FY 2018	Estimate FY 2019	Estimate FY 2020
Expenditure Categories			
Personal Services	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0
Prof. And Outside Services	37.9	39.5	39.5
Travel - In State	0.0	6.0	6.0
Travel - Out of State	0.0	0.0	0.0
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	163.1	390.0	390.0
Other Operating Expenses	1.8	5.9	5.9
Equipment	0.7	0.7	0.7
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
Expenditure Categories Total:	203.5	442.1	442.1
Cap Transfer due to Fund Balance	0.0	0.0	0.0
Prior Commitments or Obligated Expenditures	0.0	0.0	0.0
Non Appropriated 27th Pay Roll	0.0	0.0	0.0
Non-Appropriated Expenditure Total:	203.5	442.1	442.1
Non-Appropriated FTE:	0.0	0.0	0.0

Fund Description

OSP: Revenues come from writ fees, which are set by the Board of Supervisors, and range in amount up to \$5.00. 80% of the fund's revenues are used to fund grants for training and equipment for constables and 20% of revenues may be used for administrative costs

Summary of Expenditure and Budget Request for All Funds

Agency: Constable Ethics Standards and Training Board

Non-Appropriated

		FY 2018 Actual	FY 2019 Expd. Plan	FY 2020 Fund. Issue	FY 2020 Total Request
Cost Center/Program:					
1	Constable Ethics Standards and Training	203.5	442.1	0.0	442.1
		203.5	442.1	0.0	442.1
Expenditure Categories					
	Personal Services	0.0	0.0	0.0	0.0
	Employee Related Expenses	0.0	0.0	0.0	0.0
	Professional and Outside Services	37.9	39.5	0.0	39.5
	Travel In-State	0.0	6.0	0.0	6.0
	Travel Out of State	0.0	0.0	0.0	0.0
	Food	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	163.1	390.0	0.0	390.0
	Other Operating Expenses	1.8	5.9	0.0	5.9
	Equipment	0.7	0.7	0.0	0.7
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:		203.5	442.1	0.0	442.1

Summary of Expenditure and Budget Request
for All Funds

Agency: Constable Ethics Standards and Training Board

Agency Total for All Funds:	203.5	442.1	0.0	442.1			
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Summary of Expenditure and Budget Request for Selected Funds

Agency:	Constable Ethics Standards and Training Board
Fund:	2346 Constable Ethics Standards and Training (Non-Appropriated)

	FY 2018 Actual	FY 2019 Expd. Plan	FY 2020 Fund. Issue	FY 2020 Total Request
Cost Center/Program:				
1 Constable Ethics Standards and Training	203.5	442.1	0.0	442.1
	203.5	442.1	0.0	442.1
Expenditure Categories				
Personal Services	0.0	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0	0.0
Professional and Outside Services	37.9	39.5	0.0	39.5
Travel In-State	0.0	6.0	0.0	6.0
Travel Out of State	0.0	0.0	0.0	0.0
Food	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	163.1	390.0	0.0	390.0
Other Operating Expenses	1.8	5.9	0.0	5.9
Equipment	0.7	0.7	0.0	0.7
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	203.5	442.1	0.0	442.1
Fund Total:	203.5	442.1	0.0	442.1

Summary of Expenditure and Budget Request for Selected Funds

Agency:	Constable Ethics Standards and Training Board
Fund:	2346 Constable Ethics Standards and Training (Non-Appropriated)

	FY 2018 Actual	FY 2019 Expd. Plan	FY 2020 Fund. Issue	FY 2020 Total Request			
Agency Total for Selected Funds	203.5	442.1	0.0	442.1			

Program Summary of Expenditures and Budget Request

Agency:	Constable Ethics Standards and Training Board
Program:	Constable Ethics Standards and Training

		FY 2018 Actual	FY 2019 Expd. Plan	FY 2020 Fund. Issue	FY 2020 Total Request
Program Summary					
1-1	Constable Ethics Standards and Training	203.5	442.1	0.0	442.1
Program Summary Total:		203.5	442.1	0.0	442.1
Expenditure Categories					
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	37.9	39.5	0.0	39.5
6500	Travel In-State	0.0	6.0	0.0	6.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	163.1	390.0	0.0	390.0
7000	Other Operating Expenses	1.8	5.9	0.0	5.9
8000	Equipment	0.7	0.7	0.0	0.7
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:		203.5	442.1	0.0	442.1
Fund Source					
Non-Appropriated Funds					
2346-N	Constable Ethics Standards and Training (Non-App	203.5	442.1	0.0	442.1
Fund Source Total:		203.5	442.1	0.0	442.1

Program Group Summary of Expenditures and Budget Request for Selected Funds

Agency: Constable Ethics Standards and Training Board

Program: Constable Ethics Standards and Training

	FY 2018 Actual	FY 2019 Expd. Plan	FY 2020 Fund. Issue	FY 2020 Total Request
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Fund: 2346-N Constable Ethics Standards and Training (Non-Appropriated)

Program Expenditures

COST CENTER/PROGRAM BUDGET UNIT

1-1	Constable Ethics Standards and Training	203.5	442.1	0.0	442.1
	Total	203.5	442.1	0.0	442.1

Non-Appropriated Funding

Expenditure Categories

Personal Services	0.0	0.0	0.0	0.0
Employee Related Expenses	0.0	0.0	0.0	0.0
Professional and Outside Services	37.9	39.5	0.0	39.5
Travel In-State	0.0	6.0	0.0	6.0
Travel Out of State	0.0	0.0	0.0	0.0
Food	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	163.1	390.0	0.0	390.0
Other Operating Expenses	1.8	5.9	0.0	5.9
Equipment	0.7	0.7	0.0	0.7
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0

Expenditure Categories Total:	203.5	442.1	0.0	442.1
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Fund 2346-N Total:	203.5	442.1	0.0	442.1
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Program 1 Total:	203.5	442.1	0.0	442.1
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Program Budget Unit Summary of Expenditures and Budget Request for All Funds

Agency:	Constable Ethics Standards and Training Board
Program:	Constable Ethics Standards and Training

Expenditure Categories		FY 2018	FY 2019	FY 2020	FY 2020
		Actual	Expd. Plan	Fund. Issue	Total Request
6000	Personal Services	0.0	0.0	0.0	0.0
6100	Employee Related Expenses	0.0	0.0	0.0	0.0
6200	Professional and Outside Services	37.9	39.5	0.0	39.5
6500	Travel In-State	0.0	6.0	0.0	6.0
6600	Travel Out of State	0.0	0.0	0.0	0.0
6700	Food	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	163.1	390.0	0.0	390.0
7000	Other Operating Expenses	1.8	5.9	0.0	5.9
8000	Equipment	0.7	0.7	0.0	0.7
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:		203.5	442.1	0.0	442.1
Fund Source					
Non-Appropriated Funds					
2346-N	Constable Ethics Standards and Training (Non-App	203.5	442.1	0.0	442.1
		203.5	442.1	0.0	442.1
Fund Source Total:		203.5	442.1	0.0	442.1

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency: Constable Ethics Standards and Training Board

FY 2018 Actual	FY 2019 Expd. Plan	FY 2020 Fund. Issue	FY 2020 Total Request
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Program: Constable Ethics Standards and Training

Fund: 2346-N Constable Ethics Standards and Training Fund

Non-Appropriated

6000 Personal Services	0.0	0.0	0.0	0.0
6100 Employee Related Expenses	0.0	0.0	0.0	0.0
6200 Professional and Outside Services	37.9	39.5	0.0	39.5
6500 Travel In-State	0.0	6.0	0.0	6.0
6600 Travel Out of State	0.0	0.0	0.0	0.0
6700 Food	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	163.1	390.0	0.0	390.0
7000 Other Operating Expenses	1.8	5.9	0.0	5.9
8000 Equipment	0.7	0.7	0.0	0.7
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0

Non-Appropriated Total:	203.5	442.1	0.0	442.1
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Fund Total:	203.5	442.1	0.0	442.1
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Program Total For Selected Funds:	203.5	442.1	0.0	442.1
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Program Expenditure Schedule

Agency:	Constable Ethics Standards and Training Board
Program:	Constable Ethics Standards and Training

	FY 2018 Actual	FY 2019 Expd. Plan
FTE	0.0	0.0
Expenditure Category Total	0.0	0.0
Personal Services	0.0	0.0
Boards and Commissions	0.0	0.0
Expenditure Category Total	0.0	0.0
Employee Related Expenses	0.0	0.0
Expenditure Category Total	0.0	0.0
Professional and Outside Services		39.5
External Prof/Outside Serv Budg And Appn	0.0	
External Investment Services	0.0	
Other External Financial Services	0.0	
Attorney General Legal Services	0.0	
External Legal Services	0.0	
External Engineer/Architect Cost - Exp	0.0	
External Engineer/Architect Cost- Cap	0.0	
Other Design	0.0	
Temporary Agency Services	0.0	
Hospital Services	0.0	
Other Medical Services	0.0	
Institutional Care	0.0	
Education And Training	0.0	
Vendor Travel	0.0	
Professional & Outside Services Excluded from Cost Alloca	0.0	
Vendor Travel - Non Reportable	0.0	
External Telecom Consulting Services	0.0	
Costs related to those in custody of the State	0.0	
Non - Confidential Specialist Fees	0.0	
Confidential Specialist Fees	0.0	
Outside Actuarial Costs	0.0	
Other Professional And Outside Services	37.9	
Expenditure Category Total	37.9	39.5
Non-Appropriated		
2346-N Constable Ethics Standards and Training (Non-Appropriated)	37.9	39.5
	37.9	39.5
Fund Source Total	37.9	39.5
Travel In-State	0.0	6.0
Expenditure Category Total	0.0	6.0
Non-Appropriated		
2346-N Constable Ethics Standards and Training (Non-Appropriated)	0.0	6.0
	0.0	6.0
Fund Source Total	0.0	6.0
Travel Out of State	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	Constable Ethics Standards and Training Board
Program:	Constable Ethics Standards and Training

	FY 2018 Actual	FY 2019 Expd. Plan
Food	0.0	0.0
Expenditure Category Total	0.0	0.0
<hr/>		
Aid to Organizations and Individuals	163.1	390.0
Expenditure Category Total	163.1	390.0
Non-Appropriated		
2346-N Constable Ethics Standards and Training (Non-Appropriated)	163.1	390.0
Fund Source Total	163.1	390.0
<hr/>		
Other Operating Expenses		5.9
Other Operating Expenditures Budg Approp	0.0	
Other Operating Expenditures Excluded from Cost Allocati	0.0	
Risk Management Charges To State Agency	1.0	
Risk Management Deductible - Indemnity	0.0	
Risk Management Deductible - Legal	0.0	
Risk Management Deductible - Medical	0.0	
Risk Management Deductible - Other	0.0	
Gen Liab- Non Physical-Taxable- Self Ins	0.0	
Gross Proceeds Payments To Attorneys	0.0	
General Liability- Non-Taxable- Self Ins	0.0	
Medical Malpractice - Self-Insured	0.0	
Automobile Liability - Self Insured	0.0	
General Property Damage - Self- Insured	0.0	
Automobile Physical Damage-Self Insured	0.0	
Liability Insurance Premiums	0.0	
Property Insurance Premiums	0.0	
Workers Compensation Benefit Payments	0.0	
Self Insurance - Administrative Fees	0.0	
Self Insurance - Premiums	0.0	
Self Insurance - Claim Payments	0.0	
Self Insurance - Pharmacy Claims	0.0	
Premium Tax On Altcs	0.0	
Other Insurance-Related Charges	0.0	
Internal Service Data Processing	0.0	
Internal Service Data Proc- Pc/Lan	0.0	
External Programming-Mainframe/Legacy	0.0	
External Programming- Pc/Lan/Serv/Web	0.0	
External Data Entry	0.0	
Othr External Data Proc-Mainframe/Legacy	0.0	
Othr External Data Proc-Pc/Lan/Serv/Web	0.0	
Pmt for AFIS Development & Usage	0.2	
Internal Service Telecommunications	0.0	
External Telecom Long Distance-In-State	0.0	
External Telecom Long Distance-Out-State	0.0	
Other External Telecommunication Service	0.0	
Electricity	0.0	
Sanitation Waste Disposal	0.0	
Water	0.0	
Gas And Fuel Oil For Buildings	0.0	

Program Expenditure Schedule

Agency:	Constable Ethics Standards and Training Board
Program:	Constable Ethics Standards and Training

	<u>FY 2018 Actual</u>	<u>FY 2019 Expd. Plan</u>
Other Utilities	0.0	
Building Rent Charges To State Agencies	0.0	
Priv Lease To Own Bld Rent Chrgs To Agy	0.0	
Cert Of Part Bld Rent Chrgs To Agy	0.0	
Rental Of Land And Buildings	0.0	
Rental Of Computer Equipment	0.0	
Rental Of Other Machinery And Equipment	0.0	
Miscellaneous Rent	0.0	
Interest On Overdue Payments	0.0	
All Other Interest Payments	0.0	
Internal Acct/Budg/Financial Svcs	0.0	
Other Internal Services	0.0	
Repair And Maintenance - Buildings	0.0	
Repair And Maintenance - Vehicles	0.0	
Repair And Maint - Mainframe And Legacy	0.0	
Repair And Maint-Pc/Lan/Serv/Web	0.0	
Repair And Maintenance - Other Equipment	0.0	
Other Repair And Maintenance	0.0	
Software Support And Maintenance	0.0	
Uniforms	0.0	
Inmate Clothing	0.0	
Security Supplies	0.0	
Office Supplies	0.0	
Computer Supplies	0.0	
Housekeeping Supplies	0.0	
Bedding And Bath Supplies	0.0	
Drugs And Medicine Supplies	0.0	
Medical Supplies	0.0	
Dental Supplies	0.0	
Automotive And Transportation Fuels	0.0	
Automotive Lubricants And Supplies	0.0	
Rpr And Maint Supplies-Not Auto Or Build	0.0	
Repair And Maintenance Supplies-Building	0.0	
Other Operating Supplies	0.0	
Publications	0.0	
Aggregate Withheld Or Paid Commissions	0.0	
Lottery Prizes	0.0	
Lottery Distribution Costs	0.0	
Material for Further Processing	0.0	
Other Resale Supplies	0.0	
Loss On Sales Of Capital Assets	0.0	
Loss on Sales of Investments	0.0	
Employee Tuition Reimbursement-Graduate	0.0	
Employee Tuition Reimb Under-Grad/Other	0.0	
Conference Registration-Attendance Fees	0.0	
Other Education And Training Costs	0.0	
Advertising	0.0	
Sponsorships	0.0	
Internal Printing	0.0	
External Printing	0.4	
Photography	0.0	

Program Expenditure Schedule

Agency:	Constable Ethics Standards and Training Board
Program:	Constable Ethics Standards and Training

	FY 2018 Actual	FY 2019 Expd. Plan
Postage And Delivery	0.2	
Document shredding and Destruction Services	0.0	
Translation and Sign Language Services	0.0	
Distribution To State Universities	0.0	
Other Intrastate Distributions	0.0	
Awards	0.0	
Entertainment And Promotional Items	0.0	
Dues	0.0	
Books- Subscriptions And Publications	0.0	
Costs For Digital Image Or Microfilm	0.0	
Revolving Fund Advances	0.0	
Credit Card Fees Over Approved Limit	0.0	
Relief Bill Expenditures	0.0	
Surplus Property Distr To State Agencies	0.0	
Security Services	0.0	
Judgments - Damages	0.0	
ICA Payments to Claimants Confidential	0.0	
Jdgmnt-Confidential Restitution To Indiv	0.0	
Judgments - Non-Confidential Restitution	0.0	
Judgments - Punitive And Compensatory	0.0	
Pmts Made to Resolve/Disputes/Avoid Costs of Litigation	0.0	
Pmts For Contracted State Inmate Labor	0.0	
Payments To State Inmates	0.0	
Bad Debt Expense	0.0	
Interview Expense	0.0	
Employee Relocations-Nontaxable	0.0	
Employee Relocations-Taxable	0.0	
Non-Confidential Invest/Legal/Law Enf	0.0	
Conf/Sensitive Invest/Legal/Undercover	0.0	
Fingerprinting, Background Checks, Etc.	0.0	
Other Miscellaneous Operating	0.0	
Expenditure Category Total	1.8	5.9
Non-Appropriated		
2346-N Constable Ethics Standards and Training (Non-Appropriated)	1.8	5.9
	1.8	5.9
Fund Source Total	1.8	5.9
Current Year Expenditures		0.7
Capital Equipment Budget And Approp	0.0	
Vehicles Capital Purchase	0.0	
Vehicles Capital Leases	0.0	
Furniture Capital Purchase	0.0	
Depreciable Works Of Art & Hist Treas/Coll Capital Purcha	0.0	
Non Depr Works Of Art & Hist Treas/Coll Cap Purchase	0.0	
Furniture Capital Leases	0.0	
Computer Equipment Capital Purchase	0.0	
Computer Equipment Capital Lease	0.0	
Telecommunication Equip-Capital Purchase	0.0	
Telecommunication Equip-Capital Lease	0.0	
Other Equipment Capital Purchase	0.0	
Other Equipment Capital Leases	0.0	

Program Expenditure Schedule

Agency:	Constable Ethics Standards and Training Board
Program:	Constable Ethics Standards and Training

	FY 2018 Actual	FY 2019 Expd. Plan
Purchased Or Licensed Software-Website	0.0	
Internally Generated Software-Website	0.0	
Development in Progress	0.0	
Right-Of-Way/Easement/Extraction Rights	0.0	
Oth Int Assets purchased, licensed or internally generate	0.0	
Other intangible assets acquired by capital lease	0.0	
Other Capital Asset Purchases	0.0	
Leasehold Improvement-Capital Purchase	0.0	
Other Capital Asset Leases	0.0	
Non-Capital Equip Budget And Approp	0.0	
Vehicles Non-Capital Purchase	0.0	
Vehicles Non-Capital Leases	0.0	
Furniture Non-Capital Purchase	0.0	
Works Of Art And Hist Treas-Non Capital	0.0	
Furniture Non-Capital Leases	0.0	
Computer Equipment Non-Capital Purchase	0.0	
Computer Equipment Non-Capital Lease	0.0	
Telecomm Equip Non-Capital Purchase	0.0	
Telecomm Equip Non-Capital Leases	0.0	
Other Equipment Non-Capital Purchase	0.0	
Weapons Non-Capital Purchase	0.0	
Other Equipment Non-Capital Lease	0.0	
Purchased Or Licensed Software/Website	0.7	
Internally Generated Software/Website	0.0	
LICENSES AND PERMITS	0.0	
Right-Of-Way/Easement/Extraction Exp	0.0	
Other Intangible Assets - Purchased, Licensed or Internall	0.0	
Noncapital Software/Web By Capital Lease	0.0	
Other Intangible Assets Acquired by Capital Lease	0.0	
Other Long Lived Tangible Assets to be Expenses	0.0	
Non-Capital Equipment Excluded from Cost Allocation	0.0	
Expenditure Category Total	0.7	0.7
Non-Appropriated		
2346-N Constable Ethics Standards and Training (Non-Appropriated)	0.7	0.7
Fund Source Total	0.7	0.7
Capital Outlay	0.0	0.0
Expenditure Category Total	0.0	0.0
Debt Service	0.0	0.0
Expenditure Category Total	0.0	0.0
Cost Allocation	0.0	0.0
Expenditure Category Total	0.0	0.0
Transfers	0.0	0.0
Expenditure Category Total	0.0	0.0

Program Expenditure Schedule

Agency:	Constable Ethics Standards and Training Board
Program:	Constable Ethics Standards and Training

FY 2018 Actual	FY 2019 Expd. Plan
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Administrative Costs

Agency:	Constable Ethics Standards and Training Board
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Administrative Costs Summary

Common Administrative Area	FY 2020
Personal Services	0.0
ERE	0.0
All Other	0.0
Administrative Costs Total:	0.0

Administrative Cost / Total Expenditure Ratio

	Request	Admin %
FY 2020	442.1	0.0%



**State of Arizona
Constable Ethics, Standards & Training Board**

August 24, 2018

To: State of Arizona Budget Office

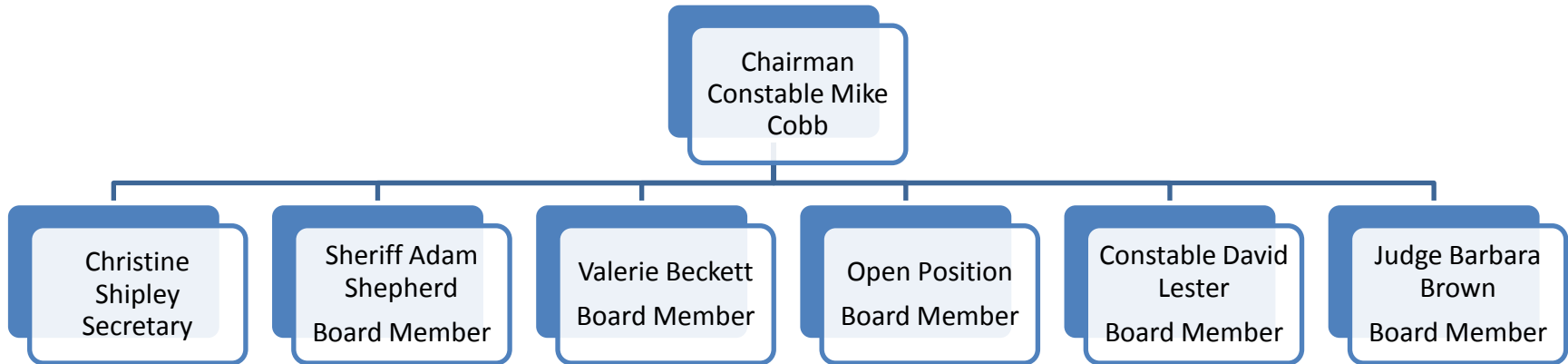
Revenue Forecasting:

The Constable Ethics, Standards & Training Board (Board) receives its revenue from writ fees. This fee has remained fairly steady for many years. The number of writs issued has been steady as well, usually growing by a small amount each year, with an occasional decrease from time to time.

When calculating amounts for our budget this year, we used actual average monthly income through May and projected through June to determine an expected income and used this figure in our budget. The amount represented a small overall decrease over the previous year.

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Constable Ethics, Standards & Training Board



CNA 0.0

Agency Summary**CONSTABLE ETHICS STANDARDS AND TRAINING**

Mike Cobb, Chairman

(928) 727-9728

A.R.S. 22-136

Mission:

To set the professional standards for constables throughout Arizona, ensures that every constable is meeting their continuing education requirements, and provides supplemental funding to counties for constable training and equipment. The board also investigates complaints against constables.

Description:

The Board regulates constables, enforces a professional code of conduct for constables, and issues grants for constable training and equipment.

◆ **Goal 1** To investigate and resolve complaints against constables

Objective: 1 FY2018: To ensure constables are adhering to adopted Code of Conduct for Constables

FY2019: To ensure constables are adhering to adopted Code of Conduct for Constables

FY2020: To ensure constables are adhering to adopted Code of Conduct for Constables

Performance Measures	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate
The number of complaints against constables received by the Board	24	25	25
The number of complaints against constables resolved by the Board	24	25	25
The number of constables	88	88	88

◆ **Goal 2** To distribute grants for constable training & equipment

Objective: 1 FY2018: To ensure constables have the proper training and equipment to perform their duties

FY2019: To ensure constables have the proper training and equipment to perform their duties

FY2020: To ensure constables have the proper training and equipment to perform their duties

Performance Measures	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate
The number of grants awarded	15	30	30

◆ **Goal 3** To ensure compliance with constable training reporting requirements

Objective: 1 FY2018: To ensure every constable is meeting their continuing education mandates

FY2019: To ensure every constable is meeting their continuing education mandates

FY2020: To ensure every constable is meeting their continuing education mandates

Performance Measures	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate
Number of constables reporting approved training	88	88	88
Percentage of constable training hours reported on time (within 30 days of completion)	100	100	100
Number of writs served	62,700	60,000	60,000

AGENCY SUMMARY

Program: CNA 0 . 0 CONSTABLE ETHICS STANDARDS AND TRAINING
Director: Mike Cobb, Chairman
Phone: (928) 727-9728
Statute: A.R.S. 22-136

Mission:

To set the professional standards for constables throughout Arizona, ensures that every constable is meeting their continuing education requirements, and provides supplemental funding to counties for constable training and equipment. The board also investigates complaints against constables.

Description:

The Board regulates constables, enforces a professional code of conduct for constables, and issues grants for constable training and equipment.

◆ **Goal:** 1 To investigate and resolve complaints against constables

Objectives: 1 2018 Obj: To ensure constables are adhering to adopted Code of Conduct for Constables

2019 Obj: To ensure constables are adhering to adopted Code of Conduct for Constables

2020 Obj: To ensure constables are adhering to adopted Code of Conduct for Constables

Performance Measures:

Performance Measures:				FY 2017 Actual	FY 2018 Estimate	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate	
ML	Budget	Type							
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	IP	The number of complaints against constables received by the Board	24	20	24	25	25
2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	OP	The number of complaints against constables resolved by the Board	22	20	24	25	25
3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	IP	The number of constables	88	88	88	88	88

◆ **Goal:** 2 To distribute grants for constable training & equipment

Objectives: 1 2018 Obj: To ensure constables have the proper training and equipment to perform their duties

2019 Obj: To ensure constables have the proper training and equipment to perform their duties

2020 Obj: To ensure constables have the proper training and equipment to perform their duties

Performance Measures:

Performance Measures:				FY 2017	FY 2018	FY 2018	FY 2019	FY 2020
	ML	Budget	Type	Actual	Estimate	Actual	Estimate	Estimate
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	OC The number of grants awarded	25	30	15	30	30

◆ **Goal:** 3 To ensure compliance with constable training reporting requirements

Objectives: 1 2018 Obj: To ensure every constable is meeting their continuing education mandates

2019 Obj: To ensure every constable is meeting their continuing education mandates

2020 Obj: To ensure every constable is meeting their continuing education mandates

Performance Measures:

Performance Measures:					FY 2017 Actual	FY 2018 Estimate	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate
	ML	Budget	Type						
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	IP	Number of constables reporting approved training	88	88	88	88	88
2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	IP	Percentage of constable training hours reported on time (within 30 days of completion)	97	100	100	100	100
3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	OP	Number of writs served	59,025	60,000	62,700	60,000	60,000

Budget Related Performance Measures

Constable Ethics Standards & Training Board

Agency: 0.0 CONSTABLE ETHICS STANDARDS AND TRAINING
Contact: Mike Cobb, Chairman (928) 727-9728
2nd Contact: Mike Cobb, Chairman (928) 727-9728
Statute: A.R.S. 22-136

ML	Budget	Type	Performance Measure	FY 2017 Actual	FY 2018 Estimate	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	OP	Number of writs served	59,025	60,000	62,700	60,000	60,000
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	IP	The number of constables	88	88	88	88	88

Agency 5-Year Plan

Issue 1 Constable Code of Conduct

Description: Revise Constable Code of Conduct

Solutions:

Establish a subcommittee of membership to begin revision of 2002 constable code of conduct and present progress to the Board

Issue 2 Internal Policies and procedures

Description: Revise the CAN internal policies and procedures

Solutions:

Staff to update and revise the internal policies and procedures on handling complaints, public records requests, grant process and general record keeping

Issue 3 Website

Description: Update website and maximise the capabilities

Solutions:

Staff to work with the Board to update the website and add new features to include training and complaint history database, historic documentation including board meeting agendas and minutes

Issue 4 Rules

Description: Establish formal rules of operation in the Administrative Code

Solutions:

Staff to work with outside contractor to establish rules and submit to the Governor's office for approval.

Resource Assumptions

	FY2021 Estimate	FY2022 Estimate	FY2023 Estimate
Full-Time Equivalent Positions	0.0	0.0	0.0
General Fund	0.0	0.0	0.0
Other Appropriated Funds	0.0	0.0	0.0
Non-Appropriated Funds	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0