



**State of Arizona
Constable Ethics, Standards & Training Board**

September 1, 2023

To: Arizona Governor Katie Hobbs

Re: 2025 Strategic Planning and Budget Reports

Please see attached Budget and Strategic Planning reports for the Constable Ethics, Standards & Training Board (agency CNA).

Sincerely,

A handwritten signature in black ink, appearing to read "D. Dowling".

Dennis Dowling
Chairman



State of Arizona Budget Request

State Agency

Constable Ethics Standards and Training

A.R.S. Citation: A.R.S. § 22-136, 22-137 & 22-138

Governor Hobbs:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2025.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Agency Head: **Dennis Dowling**

Title: **Chairman**

9/1/2023

(signature)

Phone: 6023436280

Prepared by: Tracy Unmacht

Email Address: cestb@azcapitolconsulting.com

Date Prepared: September 1, 2023

Appropriated Funds	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
	-	-	-
Non-Appropriated Funds	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Total Amount Planned:	759.2	-	759.2
Constable Ethics Standards and Training Fund - Program	665.0	-	665.0
Constable Ethics Standards and Training Fund - Admin	94.2	-	94.2
Constable Ethics Standards and Training Total:	759.2	-	759.2

Revenue Schedule

Agency: **Constable Ethics Standards and Training**

Fund: **CN2346 Constable Ethics Standards and Training Fund - Program**

AFIS Code	Category of Receipt and Description	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
4449	Other Fees	311.6	337.8	337.8
	Constable Ethics Standards and Training Fund - Program Total:	311.6	337.8	337.8

Forecast Methodology

Revenue Forecasting:

The Constable Ethics, Standards & Training Board (Board) receives all of its revenue for fund 2346 and 2347 from writ fees. A \$5 fee is collected for every writ issued by the justice courts from around the state. This fee has remained steady for many years. The number of writs issued has been steady as well, usually growing by a small amount each year, with an occasional decrease from time to time.

However, in FY21 the COVID eviction moratorium caused a decrease in the fees collected by around 25%. While revenues have not yet reached pre-pandemic levels, revenue is on the rise with FY22 showing a 21% increase in fees collected over FY21 and FY23 showing a 5% increase in revenue over FY22. As the population in the state increases, we expect to 1-5% increases in revenue in FY24 and FY25.

Fund: **CN2347 Constable Ethics Standards and Training Fund - Admin**

AFIS Code	Category of Receipt and Description	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
4449	Other Fees	90.2	84.5	84.5
	Constable Ethics Standards and Training Fund - Admin Total:	90.2	84.5	84.5

Forecast Methodology

Revenue Forecasting:

The Constable Ethics, Standards & Training Board (Board) receives all of its revenue for fund 2346 and 2347 from writ fees. A \$5 fee is collected for every writ issued by the justice courts from around the state. This fee has remained steady for many years. The number of writs issued has been steady as well, usually growing by a small amount each year, with an occasional decrease from time to time.

However, in FY21 the COVID eviction moratorium caused a decrease in the fees collected by around 25%. While revenues have not yet reached pre-pandemic levels, revenue is on the rise with FY22 showing a 21% increase in fees collected over FY21 and FY23 showing a 5% increase in revenue over FY22. As the population in the state increases, we expect to 1-5% increases in revenue in FY24 and FY25.

Sources and Uses

Agency: Constable Ethics Standards and Training

Fund: CN2346 Constable Ethics Standards and Training Fund - Program

Revenues come from writ fees, which are set by the Board of Supervisors, and range in amount up to \$5.00. 80% of the fund's revenues are used to fund grants for training and equipment for constables and 20% of revenues may be used for administrative costs.

Cash Flow Summary

	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Beginning Balance	449.8	498.8	171.6
Revenue (from Revenue Schedule)	311.6	337.8	337.8
Total Available	761.4	836.6	509.4
Total Appropriated Disbursements	-	-	-
Total Non-Appropriated Disbursements	262.6	665.0	665.0
Balance Forward to Next Year	498.8	171.6	(155.6)

Explanation for Negative Ending Balance(s):

Constable Ethics Standards and Training will decrease spending on grants in FY25 to keep the fund balance positive.

Appropriated Expenditure

Expenditure Categories	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years (no entry for BY)	-	-	-
Administrative Adjustments (no entry for BY)	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-

Sources and Uses

Agency:	Constable Ethics Standards and Training
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Fund:	CN2346 Constable Ethics Standards and Training Fund - Program
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Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Appropriated Expenditure Total:	-	-	-
Appropriated FTE	-	-	-

Non-Appropriated Expenditure

	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	262.6	665.0	665.0
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Non-Appropriated Expenditure Sub-Total:	262.6	665.0	665.0
Non-Lapsing Authority from Prior Years (no entry for BY)	-	-	-
Administrative Adjustments (no entry for BY)	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-

Sources and Uses

Agency: Constable Ethics Standards and Training

Fund: CN2346 Constable Ethics Standards and Training Fund - Program

Non-Appropriated 27th Pay Roll	-	-	-
Non-Appropriated Expenditure Total:	262.6	665.0	665.0
Non-Appropriated FTE	-	-	-

Sources and Uses

Agency:	Constable Ethics Standards and Training
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Fund:	CN2347 Constable Ethics Standards and Training Fund - Admin
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Cash Flow Summary	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Beginning Balance	273.1	283.3	273.6
Revenue (from Revenue Schedule)	90.2	84.5	84.5
Total Available	363.3	367.8	358.1
Total Appropriated Disbursements	-	-	-
Total Non-Appropriated Disbursements	80.0	94.2	94.2
Balance Forward to Next Year	283.3	273.6	263.9

Explanation for Negative Ending Balance(s): Constable Ethics Standards and Training

Appropriated Expenditure	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years (no entry for BY)	-	-	-
Administrative Adjustments (no entry for BY)	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Residual Equity Transfer	-	-	-

Sources and Uses

Agency:	Constable Ethics Standards and Training
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Fund:	CN2347 Constable Ethics Standards and Training Fund - Admin
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Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Appropriated Expenditure Total:	-	-	-
Appropriated FTE	-	-	-

Non-Appropriated Expenditure

	FY 2023 Actuals	FY 2024 Estimate	FY 2025 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	72.0	81.0	81.0
Travel In-State	-	6.0	6.0
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	8.0	7.2	7.2
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Non-Appropriated Expenditure Sub-Total:	80.0	94.2	94.2
Non-Lapsing Authority from Prior Years (no entry for BY)	-	-	-
Administrative Adjustments (no entry for BY)	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Non-Appropriated Expenditure Total:	80.0	94.2	94.2
Non-Appropriated FTE	-	-	-

Sources and Uses

Agency: Constable Ethics Standards and Training

Funding Issue List

Agency: Constable Ethics Standards and Training

FY 2023

Priority	Funding Issue Title	Total FTE	Total Amount	General Fund	Other Appropriated Funds	Non- Appropriated Funds
		-	-	-	-	-
	Total:	-	-	-	-	-

Funding Issue Detail

Agency: Constable Ethics Standards and Training

Issue:

Calculated ERE:
Uniform Allowance:

Program:
Fund:

Expenditure Categories

FY 2025

Program/Fund Total: _____ -

Funding Issue Narrative

Agency: Constable Ethics Standards and Training

Issue:

Description of Issue:

Proposal:

**Alternatives
Considered:**

**Impact of Not
Funding This Year:**

Statutory Reference:

**Equipment to be
Purchased (if
applicable):**

**Classification of New
Positions:**

Annualization(s):

**Alignment with
Agency's Strategic
Plan or Statutory
Responsibilities:**

**Impact on Historically
Underserved,
Marginalized, or
Adversely Affected
Groups:**

**How has feedback
been incorporated
from groups directly
impacted by
proposal?:**

**Description of how
this furthers the
Governor's priorities:**

Summary of Expenditure and Budget Request for All Funds

Agency: Constable Ethics Standards and Training

Non-Appropriated	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program:				
CNA-1-0 Constable Ethics Standards and Training	342.6	759.2	-	759.2
Non-Appropriated Total:	342.6	759.2	-	759.2
Expenditure Categories				
Professional & Outside Services	72.0	81.0	-	81.0
Travel In-State	-	6.0	-	6.0
Aid To Organizations & Individuals	262.6	665.0	-	665.0
Other Operating Expenditures	8.0	7.2	-	7.2
Expenditure Categories Total:	342.6	759.2	-	759.2
Constable Ethics Standards and Training Total for All Funds:	342.6	759.2	-	759.2
Appropriated and Non-Appropriated				
	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2024 Funding Issue	FY 2025 Total Request
CNA-1-0 Constable Ethics Standards and Training	342.6	759.2	-	759.2
Constable Ethics Standards and Training Total for All Funds:	342.6	759.2	-	759.2

Summary of Expenditure and Budget Request for Selected Funds

Agency:	Constable Ethics Standards and Training
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Fund:	CN2346 Constable Ethics Standards and Training Fund - Program (Non-Appropriated)
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	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program:				
CNA-1-0 Constable Ethics Standards and Training	262.6	665.0	-	665.0
Constable Ethics Standards and Training Fund - Program (Non-Appropriated) Summary Total:	262.6	665.0	-	665.0
Expenditure Categories				
Professional & Outside Services	-	-	-	-
Travel In-State	-	-	-	-
Aid To Organizations & Individuals	262.6	665.0	-	665.0
Other Operating Expenditures	-	-	-	-
Expenditure Categories Total:	262.6	665.0	-	665.0

Summary of Expenditure and Budget Request for Selected Funds

Agency:	Constable Ethics Standards and Training
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Fund:	CN2347 Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)
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	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program:				
CNA-1-0 Constable Ethics Standards and Training	80.0	94.2	-	94.2
Constable Ethics Standards and Training Fund - Admin (Non-Appropriated) Summary Total:	80.0	94.2	-	94.2
Expenditure Categories				
Professional & Outside Services	72.0	81.0	-	81.0
Travel In-State	-	6.0	-	6.0
Aid To Organizations & Individuals	-	-	-	-
Other Operating Expenditures	8.0	7.2	-	7.2
Expenditure Categories Total:	80.0	94.2	-	94.2

Program Budget Unit Summary of Expenditure and Budget Request for All Funds

Agency: Constable Ethics Standards and Training

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program: CNA-1-0 Constable Ethics Standards and Training				
Expenditure Categories				
Professional & Outside Services	72.0	81.0	-	81.0
Travel In-State	-	6.0	-	6.0
Aid To Organizations & Individuals	262.6	665.0	-	665.0
Other Operating Expenditures	8.0	7.2	-	7.2
Expenditure Categories Total:	342.6	759.2	-	759.2

Fund Source				
Non-Appropriated Funds				
Constable Ethics Standards and Training Fund - Program (Non-Appropriated)	262.6	665.0	-	665.0
Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)	80.0	94.2	-	94.2
Non-Appropriated Funds Total:	342.6	759.2	-	759.2
Constable Ethics Standards and Training Total:	342.6	759.2	-	759.2

Sub Program: CNA-1-1 Constable Ethics Standards and Training

Expenditure Categories				
Professional & Outside Services	72.0	81.0	-	81.0
Travel In-State	-	6.0	-	6.0
Aid To Organizations & Individuals	262.6	665.0	-	665.0
Other Operating Expenditures	8.0	7.2	-	7.2
Expenditure Categories Total:	342.6	759.2	-	759.2

Fund Source				
Non-Appropriated Funds				
Constable Ethics Standards and Training Fund - Program (Non-Appropriated)	262.6	665.0	-	665.0
Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)	80.0	94.2	-	94.2
Non-Appropriated Funds Total:	342.6	759.2	-	759.2
Constable Ethics Standards and Training Total:	342.6	759.2	-	759.2

**Program Budget Unit Summary of Expenditure and Budget Request
for All Funds**

Agency:	Constable Ethics Standards and Training
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	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
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Program:	CNA-1-0 Constable Ethics Standards and Training
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Program Budget Unit Summary of Expenditure and Budget Request for Selected Funds

Agency: Constable Ethics Standards and Training

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
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Program: CNA-1-0 Constable Ethics Standards and Training

Fund: CN2346 Constable Ethics Standards and Training Fund - Program

Non-Appropriated

Professional & Outside Services	-	-	-	-
Travel In-State	-	-	-	-
Aid To Organizations & Individuals	262.6	665.0	-	665.0
Other Operating Expenditures	-	-	-	-
Expenditure Categories Total:	262.6	665.0	-	665.0
Constable Ethics Standards and Training Fund - Program Total:	262.6	665.0	-	665.0

Fund: CN2347 Constable Ethics Standards and Training Fund - Admin

Non-Appropriated

Professional & Outside Services	72.0	81.0	-	81.0
Travel In-State	-	6.0	-	6.0
Aid To Organizations & Individuals	-	-	-	-
Other Operating Expenditures	8.0	7.2	-	7.2
Expenditure Categories Total:	80.0	94.2	-	94.2
Constable Ethics Standards and Training Fund - Admin Total:	80.0	94.2	-	94.2
Program Total for Select Funds:	342.6	759.2	-	759.2

Sub Program: CNA-1-1 Constable Ethics Standards and Training

Fund: CN2346 Constable Ethics Standards and Training Fund - Program

Non-Appropriated

Professional & Outside Services	-	-	-	-
Travel In-State	-	-	-	-
Aid To Organizations & Individuals	262.6	665.0	-	665.0
Other Operating Expenditures	-	-	-	-

Program Budget Unit Summary of Expenditure and Budget Request for Selected Funds

Agency: Constable Ethics Standards and Training

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program: CNA-1-0 Constable Ethics Standards and Training				
Sub Program: CNA-1-1 Constable Ethics Standards and Training				
Fund: CN2346 Constable Ethics Standards and Training Fund - Program				

Expenditure Categories Total:	262.6	665.0	-	665.0
Constable Ethics Standards and Training Fund - Program Total:	262.6	665.0	-	665.0

Fund: CN2347 Constable Ethics Standards and Training Fund - Admin

Non-Appropriated

Professional & Outside Services	72.0	81.0	-	81.0
Travel In-State	-	6.0	-	6.0
Aid To Organizations & Individuals	-	-	-	-
Other Operating Expenditures	8.0	7.2	-	7.2
Expenditure Categories Total:	80.0	94.2	-	94.2
Constable Ethics Standards and Training Fund - Admin Total:	80.0	94.2	-	94.2
Sub Program Total for Select Funds:	342.6	759.2	-	759.2

Program Summary of Expenditure and Budget Request

Agency: Constable Ethics Standards and Training

Program: Constable Ethics Standards and Training

Program Summary		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
CNA-1-1	Constable Ethics Standards and Training	342.6	759.2	-	759.2
	Constable Ethics Standards and Training Summary Total:	342.6	759.2	-	759.2

Expenditure Categories		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
6200	Professional & Outside Services	72.0	81.0	-	81.0
6500	Travel In-State	-	6.0	-	6.0
6800	Aid To Organizations & Individuals	262.6	665.0	-	665.0
7000	Other Operating Expenditures	8.0	7.2	-	7.2
	Expenditure Categories Total:	342.6	759.2	-	759.2

Fund Source		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Non-Appropriated Funds					
CN2346	Constable Ethics Standards and Training Fund - Program (Non-Appropriated)	262.6	665.0	-	665.0
CN2347	Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)	80.0	94.2	-	94.2
	Non-Appropriated Funds Total:	342.6	759.2	-	759.2
	Constable Ethics Standards and Training Summary Total:	342.6	759.2	-	759.2

Program Summary of Expenditure and Budget Request for Selected Funds

Agency: Constable Ethics Standards and Training

Program: Constable Ethics Standards and Training

Fund: CN2346 Constable Ethics Standards and Training Fund - Program (Non-Appropriated)

Program Expenditures		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
CNA-1-1	Constable Ethics Standards and Training	262.6	665.0	-	665.0
Constable Ethics Standards and Training Fund - Program (Non-Appropriated) Summary Total:		262.6	665.0	-	665.0
Non-Appropriated Funding					
6200	Professional & Outside Services	-	-	-	-
6500	Travel In-State	-	-	-	-
6800	Aid To Organizations & Individuals	262.6	665.0	-	665.0
7000	Other Operating Expenditures	-	-	-	-
Expenditure Categories Total:		262.6	665.0	-	665.0
Fund CN2346 - N Total:		262.6	665.0	-	665.0

Fund: CN2347 Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)

Program Expenditures		FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
CNA-1-1	Constable Ethics Standards and Training	80.0	94.2	-	94.2
Constable Ethics Standards and Training Fund - Admin (Non-Appropriated) Summary Total:		80.0	94.2	-	94.2
Non-Appropriated Funding					
6200	Professional & Outside Services	72.0	81.0	-	81.0
6500	Travel In-State	-	6.0	-	6.0
6800	Aid To Organizations & Individuals	-	-	-	-
7000	Other Operating Expenditures	8.0	7.2	-	7.2
Expenditure Categories Total:		80.0	94.2	-	94.2
Fund CN2347 - N Total:		80.0	94.2	-	94.2
Constable Ethics Standards and Training Total:		342.6	759.2	-	759.2

Program Expenditure Schedule

Agency: Constable Ethics Standards and Training

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program: CNA-1-0 Constable Ethics Standards and Training				
Professional & Outside Services				
Professional and Outside Services	-	81.0	-	81.0
Other Professional & Outside Services	72.0	-	-	-
Expenditure Category Total:	72.0	81.0	-	81.0
Fund Source				
Non-Appropriated Funds				
CN2347 Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)	72.0	81.0	-	81.0
Non-Appropriated Funds Total:	72.0	81.0	-	81.0
Fund Source Total:	72.0	81.0	-	81.0
Travel In-State				
Travel In-State	-	6.0	-	6.0
Expenditure Category Total:	-	6.0	-	6.0
Fund Source				
Non-Appropriated Funds				
CN2347 Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)	-	6.0	-	6.0
Non-Appropriated Funds Total:	-	6.0	-	6.0
Fund Source Total:	-	6.0	-	6.0
Aid To Organizations & Individuals				
Aid to Organizations and Individuals	-	665.0	-	665.0
Aid to Counties	41.9	-	-	-
Aid to Other Organizations	220.7	-	-	-
Expenditure Category Total:	262.6	665.0	-	665.0
Fund Source				
Non-Appropriated Funds				
CN2346 Constable Ethics Standards and Training Fund - Program (Non-Appropriated)	262.6	665.0	-	665.0
Non-Appropriated Funds Total:	262.6	665.0	-	665.0
Fund Source Total:	262.6	665.0	-	665.0
Other Operating Expenditures				

Program Expenditure Schedule

Agency: **Constable Ethics Standards and Training**

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program: CNA-1-0 Constable Ethics Standards and Training				
Other Operating Expenses	-	7.2	-	7.2
Risk Management Charges to State Agencies	1.7	-	-	-
Charges Imposed Related to AFIS.	0.3	-	-	-
Internal Accounting, Budgeting & Financial Services	3.9	-	-	-
Software Support, Maintenance Short-term Licensing	0.7	-	-	-
Office Supplies	0.1	-	-	-
External Printing	0.5	-	-	-
Postage & Delivery	0.9	-	-	-
Expenditure Category Total:	8.0	7.2	-	7.2

Fund Source

Non-Appropriated Funds

CN2347	Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)	8.0	7.2	-	7.2
Non-Appropriated Funds Total:		8.0	7.2	-	7.2
Fund Source Total:		8.0	7.2	-	7.2

Sub Program: CNA-1-1 Constable Ethics Standards and Training

Professional & Outside Services

Professional and Outside Services	-	81.0	-	81.0
Other Professional & Outside Services	72.0	-	-	-
Expenditure Category Total:	72.0	81.0	-	81.0

Fund Source

Non-Appropriated Funds

CN2347	Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)	72.0	81.0	-	81.0
Non-Appropriated Funds Total:		72.0	81.0	-	81.0
Fund Source Total:		72.0	81.0	-	81.0

Travel In-State

Travel In-State	-	6.0	-	6.0
Expenditure Category Total:	-	6.0	-	6.0

Program Expenditure Schedule

Agency: Constable Ethics Standards and Training

	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
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Program: CNA-1-0 Constable Ethics Standards and Training

Sub Program: CNA-1-1 Constable Ethics Standards and Training

Fund Source

Non-Appropriated Funds

CN2347	Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)	-	6.0	-	6.0
Non-Appropriated Funds Total:		-	6.0	-	6.0
Fund Source Total:		-	6.0	-	6.0

Aid To Organizations & Individuals

	Aid to Organizations and Individuals	-	665.0	-	665.0
	Aid to Counties	41.9	-	-	-
	Aid to Other Organizations	220.7	-	-	-
Expenditure Category Total:		262.6	665.0	-	665.0

Fund Source

Non-Appropriated Funds

CN2346	Constable Ethics Standards and Training Fund - Program (Non-Appropriated)	262.6	665.0	-	665.0
Non-Appropriated Funds Total:		262.6	665.0	-	665.0
Fund Source Total:		262.6	665.0	-	665.0

Other Operating Expenditures

	Other Operating Expenses	-	7.2	-	7.2
	Risk Management Charges to State Agencies	1.7	-	-	-
	Charges Imposed Related to AFIS.	0.3	-	-	-
	Internal Accounting, Budgeting & Financial Services	3.9	-	-	-
	Software Support, Maintenance Short-term Licensing	0.7	-	-	-
	Office Supplies	0.1	-	-	-
	External Printing	0.5	-	-	-
	Postage & Delivery	0.9	-	-	-
Expenditure Category Total:		8.0	7.2	-	7.2

Fund Source

Program Expenditure Schedule

Agency:	Constable Ethics Standards and Training
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	FY 2023 Actuals	FY 2024 Expenditure Plan	FY 2025 Funding Issue	FY 2025 Total Request
Program: CNA-1-0 Constable Ethics Standards and Training				

Sub Program: CNA-1-1 Constable Ethics Standards and Training

Non-Appropriated Funds

CN2347 Constable Ethics Standards and Training Fund - Admin (Non-Appropriated)	8.0	7.2	-	7.2
Non-Appropriated Funds Total:	8.0	7.2	-	7.2
Fund Source Total:	8.0	7.2	-	7.2

Program Expenditure Schedule

Agency: Constable Ethics Standards and Training

Administrative Costs Summary

FY 2025

Personal Services	-
All Other	81.0
Administrative Costs Total:	81.0

Administrative Costs / Total Expenditure Ratio

Request

Admin %

FY 2025

759.2

10.7%

Agency Summary

Constable Ethics Standards and Training

Dennis Dowling, Chairman

Phone: 6023436280

A.R.S. § 22-136, 22-137 & 22-138

Mission:

To set the professional standards for constables throughout Arizona, ensure that every constable is meeting his or her continuing education requirements, provide supplemental funding to counties for constable training and equipment, and investigate complaints against constables.

Description:

The Constable Ethics Standards & Training Board regulates Constables, enforces a professional code of conduct for Constables, and issues grants for Constable training and equipment.

Agency Summary: (\$ Thousands)

Program	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
▶ Constable Ethics Standards and Training	342.6	759.2	759.2
Agency Total:	342.6	759.2	759.2

Funding:

	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Other Non-Appropriated Funds	342.6	759.2	759.2
Total Funding	342.6	759.2	759.2

5 Year Plan

Issue 1 Website

Description: Update website and maximize capabilities

Solutions:

Staff to work with the Board to update the website and add new features to include training and complaint history database, include board meeting agendas and minutes.

Issue 2 Constable Code of Conduct

Description: Revise Code of Conduct

Solutions:

Establish a subcommittee of membership to begin revision of 2009 constable code of conduct and present progress to the Board

Issue 3 Internal Policies and Procedures

Description: Revise the CNA internal policies and procedures

Solutions:

Staff to update and revise the internal policies and procedures on handling complaints, public records requests, grant process and general record keeping.

Resource Assumptions

	FY 2026 Estimate	FY 2027 Estimate	FY 2028 Estimate
Full-Time Equivalent Positions	-	-	-
General Fund	-	-	-
Other Appropriated Funds	-	-	-
Non-Appropriated Funds	-	-	-
Federal Funds	-	-	-

◆ **Goal 1** To investigate and resolve complaints against constables

Performance Measures	FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
The number of complaints against constables received by the Board	26	20	54	25	25
The number of complaints against constables resolved by the Board	24	20	50	25	25
The number of constables	90	90	92	90	90

◆ **Goal 2** To distribute grants for constable training & equipment

Performance Measures	FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
The number of grants awarded	5	20	16	20	20

◆ **Goal 3** To ensure compliance with constable training reporting requirements

Performance Measures	FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Number of constables reporting approved training	90	91	90	90	90
Percentage of constable training hours reported on time (within 30 days of completion)	97	100	98	100	100
Number of writs served	70,320	70,000	71,685	72,000	73,000

Agency 5 Year Plan

CNA Constable Ethics Standards and Training

Issue 1 Website

Description: Update website and maximize capabilities

Solutions:

Staff to work with the Board to update the website and add new features to include training and complaint history database, include board meeting agendas and minutes.

Issue 2 Constable Code of Conduct

Description: Revise Code of Conduct

Solutions:

Establish a subcommittee of membership to begin revision of 2009 constable code of conduct and present progress to the Board

Issue 3 Internal Policies and Procedures

Description: Revise the CNA internal policies and procedures

Solutions:

Staff to update and revise the internal policies and procedures on handling complaints, public records requests, grant process and general record keeping.

Resource Assumptions

	FY 2026 Estimate	FY 2027 Estimate	FY 2028 Estimate
Full-Time Equivalent Positions	-	-	-
General Fund	-	-	-
Other Appropriated Funds	-	-	-
Non-Appropriated Funds	-	-	-
Federal Funds	-	-	-

AGENCY SUMMARY

Program: CNA Constable Ethics Standards and Training
Director: Dennis Dowling, Chairman
Phone: 6023436280
Statute: A.R.S. § 22-136, 22-137 & 22-138
Plan Contact: Tracy Unmacht, Administrator
 602-343-6280

Mission:

To set the professional standards for constables throughout Arizona, ensure that every constable is meeting his or her continuing education requirements, provide supplemental funding to counties for constable training and equipment, and investigate complaints against constables.

Description:

The Constable Ethics Standards & Training Board regulates Constables, enforces a professional code of conduct for Constables, and issues grants for Constable training and equipment.

◆ **Goal 1 To investigate and resolve complaints against constables**

Performance Measures:

ML	Budget	Type		FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
<input checked="" type="checkbox"/>	<input type="checkbox"/>	IP	The number of complaints against constables received by the Board	26	20	54	25	25
<input checked="" type="checkbox"/>	<input type="checkbox"/>	OP	The number of complaints against constables resolved by the Board	24	20	50	25	25
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	IP	The number of constables	90	90	92	90	90

◆ **Goal 2 To distribute grants for constable training & equipment**

Performance Measures:

ML	Budget	Type		FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
<input checked="" type="checkbox"/>	<input type="checkbox"/>	OC	The number of grants awarded	5	20	16	20	20

◆ **Goal 3 To ensure compliance with constable training reporting requirements**

Performance Measures:

ML	Budget	Type		FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
<input checked="" type="checkbox"/>	<input type="checkbox"/>	IP	Number of constables reporting approved training	90	91	90	90	90
<input checked="" type="checkbox"/>	<input type="checkbox"/>	IP	Percentage of constable training hours reported on time (within 30 days of completion)	97	100	98	100	100
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	OP	Number of writs served	70,320	70,000	71,685	72,000	73,000

Budget Related Performance Measures
CNA Constable Ethics Standards and Training

PROGRAM SUMMARY

Program: Constable Ethics Standards and Training (CNA)
Contact: Dennis Dowling, Chairman 6023436280
2nd Contact: Tracy Unmacht, Administrator 602-343-6280
Statute: A.R.S. § 22-136, 22-137 & 22-138

ML	Budget Type	Performance Measures	FY 2022 Actual	FY 2023 Estimate	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	IP The number of constables	90	90	92	90	90
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	OP Number of writs served	70,320	70,000	71,685	72,000	73,000

Explore Plans

P 0 CNA Constable Ethics Standards and Training

G 1 To investigate and resolve complaints against constables

P 1 The number of complaints against constables received by the Board

P 2 The number of complaints against constables resolved by the Board

P 3 The number of constables

G 2 To distribute grants for constable training & equipment

P 1 The number of grants awarded

G 3 To ensure compliance with constable training reporting requirements

P 1 Number of constables reporting approved training

P 2 Percentage of constable training hours reported on time (within 30 days of completion)

P 3 Number of writs served

P 1 CNA-1-0 Constable Ethics Standards and Training

S 1 CNA-1-1 Constable Ethics Standards and Training

Explore Plans

P 0 CNA Constable Ethics Standards and Training

G 1 CNA-G001 To investigate and resolve complaints against constables

P 1 CNA-PM0001 The number of complaints against constables received by the Board

P 2 CNA-PM0002 The number of complaints against constables resolved by the Board

P 3 CNA-PM0003 The number of constables

G 2 CNA-G002 To distribute grants for constable training & equipment

P 1 CNA-PM0004 The number of grants awarded

G 3 CNA-G003 To ensure compliance with constable training reporting requirements

P 1 CNA-PM0005 Number of constables reporting approved training

P 2 CNA-PM0006 Percentage of constable training hours reported on time (within 30 days of completion)

P 3 CNA-PM0007 Number of writs served

P 1 CNA-1-0 Constable Ethics Standards and Training

S 1 CNA-1-1 Constable Ethics Standards and Training

Constable Ethics, Standards & Training Board

